



\_\_\_\_\_ Last First MI

\_\_\_\_\_ STUDENT BIRTH DATE: \_\_\_\_\_ Date: \_\_\_\_\_

Social Security or State ID No

An attendance committee consisting of teachers and an administrator will review the student's entire attendance record and the reasons for absences and will determine whether to award credit. Students cannot appeal without a passing grade in the course. If the committee does not excuse the absences, the student can regain credit by fulfilling the requirements established by the attendance committee. Students who lost credit the first semester must complete the plan by the end of the 4<sup>th</sup> six-weeks grading period. To regain credit for the second semester, seniors must complete the plan prior to graduation. Other students must complete the plan before the last day of the first six-weeks of the following school year. Recovered, made up, or appealed absences to attendance committees may not exempt a student and/or parent from court action.

1.) Date of Absence: \_\_\_\_\_ Circle Periods Absent: 1 2 3 4 5 6 7 8

Reason for absence: \_\_\_\_\_

\_\_\_\_\_

2.) Date of Absence: \_\_\_\_\_ Circle Periods Absent: 1 2 3 4 5 6 7 8

Reason for absence: \_\_\_\_\_

\_\_\_\_\_

3.) Date of Absence: \_\_\_\_\_ Circle Periods Absent: 1 2 3 4 5 6 7 8

Reason for absence: \_\_\_\_\_

\_\_\_\_\_

4.) Date of Absence: \_\_\_\_\_ Circle Periods Absent: 1 2 3 4 5 6 7 8

Reason for absence: \_\_\_\_\_

\_\_\_\_\_



